

School Packet Insertions

Please note that packet envelopes will be sent home twice monthly according to the schedule below. Packet envelopes will be sent home with your oldest child. Please keep this sheet in a safe place for reference.

Deadline for Submission

Packet Sent Home

	September 10
September 18	September 24
October 2	October 8
October 16	October 22
October 30	November 5
November 13	November 19
November 24	December 3
December 11	December 17
January 4	January 7
January 15	January 21
January 29	February 4
February 11	February 18
February 26	March 4
March 12	March 18
March 26	April 8
April 16	April 22
April 30	May 6
May 14	May 20
May 28	June 3

Please remove all materials from your envelope, sign the envelope and **return it to the school office immediately**. Anyone who would like to have an insertion in the family packet envelope should follow the deadline schedule for having that insertion ***submitted for approval by the principal***. Items received after the deadline for submission **will not** be included in the next scheduled packet envelope.