

## Saint Leo the Great School Board

### Meeting Minutes

June 10, 2018

The meeting was opened by V. Reverend Peter Hahn, who offered an opening prayer.

Members in attendance: V. Reverend Peter Hahn, Christine McLean - Principal, Julie Richards, Lara Koppmann, Gina Bonafede, Michelle Zachery-PTO, Frank Kuchinski – Parish Manager, Tim Ryan, Terry Trego, Matt Sahd, Julia Parrish, Tracy Carroll, Katie Odell, Edward Snider, Ron Fink, Amy Altimare, Sean Francey, Ellen Eschenwald, Gretchen Reasner, and Mark Magyar. School Parents in attendance: John Bridgen, Molly Hughes, Jeff Sweeney, Bob Willoughby, Bridget Willoughby, and Tom Koppmann.

#### Open Session:

- I. Approval of the May 2018 meeting minutes- approved.
- II. Standing Committee Reports:
  - a. Public Relations: Lara Koppmann and Gina Bonafede are putting together a final newsletter. Committee is seeking new members.
  - b. Policy: One topic that will be reviewed next school year is truancy. Gretchen Reasner has volunteered to chair this committee and will be working with Tracy Carroll and Melissa Gorman.
  - c. Planning: Playground movement is underway. Many generously offered their time and skills on this project, saving the school over \$5000.00
  - d. Nominations: Welcome new members! All new members were present.
  - e. Spiritual Life: The 6<sup>th</sup> grade class lead a school Rosary outdoors in early May. Students enjoyed being outside and reciting the rosary, as well as a special food treat. The Saints fair was also held this month. Students listened to 7<sup>th</sup> grade presentations about Saints and enjoyed outdoor activities.
  - f. Security and Safety: The school security drill was successful this year. Next year there will be another cyber session for parents and students on how to practice computer safety. Still reviewing and prioritizing state police's report on suggestions to make the school safer.

#### III. Ad Hoc Committee Reports:

a. PTO: Michelle Zachery will serve as president of the PTO and Lara Koppmann as the vice-president. A binder is being developed so members will have clear guidelines to expectations of roles. Let's Dance was a great success this year and made over \$18,000 this year. There were 50 people in attendance more than last year. Let's Dance is scheduled for April 27, 2019.

b. Development: Alan Schwartz reported a great year with the annual appeal this year. Volunteers are still very much needed to help out with phone-a-thon and weekend events. Giant A Plus has gifted \$13,000.00. The annual golf outing has made over \$16,000. Proceeds support the Cupertino classroom.

c. Finance: Committee met in April and May, there is a 2% raise across the board for teachers. There is a projected amount of 1.4 million dollars coming in for students this upcoming school year. Projected operating costs are 2.06 million. The elimination of a full time Spanish teacher is in effect for 2018-2019 school year. This will save the school \$20,000. Spanish will be offered to both 7<sup>th</sup> and 8<sup>th</sup> graders.

IV. Principal's Report: See attached

V. Pastor's Report: No report

VI. Public Comment: Several parents voiced their concerns of the elimination of Spanish for their children in grades 1-6<sup>th</sup>. The news was very recent and parents were surprised they were privy to this after the tuition contracts were due. Several parents are working on strategies to gain this service back for upcoming school year.

Closing Session: None

Closing prayer was offered up by Father Hahn

Next school board meeting will be held on August 24, 2018.

Respectfully submitted,

Katie M. Odell



## Principal's Report to School Board and Parish Council

June 11, 2018

### Changes in Faculty Assignments for the 2018-2019 School Year

Level	Teacher	Credentials
Pre-kindergarten	Liz Baak	B.S. Early Childhood and Elementary Education from Villa Nova University  M.A. Special Education from Holy Family University
3 <sup>rd</sup> Grade	Mattelyn St. Clair	B.S. Early Childhood and Elementary Education from Millersville University
4 <sup>th</sup> Grade	Sarah Bomberger	B.S. Early Childhood and Elementary Education from Mount Saint Mary's University
5 <sup>th</sup> Grade	Deborah Miehl	B.S. Elementary Education from Millersville University  M.A. in Education, Reading Specialist Certification from Millersville University
Middle School ELA	Danielle Atkinson	B.S. English Secondary Education from Juniata University
Middle School Social Studies	Helen Bologa	B.S. and M.A. in History Secondary Education from Scranton University

### Major Building Summer Goals

1. Complete and install 7 sacrament mosaic in our school's front lobby
2. Move early elementary and elementary playground to fields north of the building
3. Convert a kindergarten classroom to a middle school language arts classroom
4. Fix HVAC in PreK- 3<sup>rd</sup> grade wing