

Saint Leo the Great School Board

Meeting Minutes

December 3, 2018

The meeting was opened by V. Reverend Peter Hahn, who offered an opening prayer.

Members in attendance: V. Reverend Peter Hahn, Christine McLean- Principal, Julia Parrish, Alan Schwartz- Development, Lara Koppmann, Michelle Zachery-PTO, Ellen Eshenwald, Gina Bonafede, Gretchen Reasner, Jan Bixby- Faculty Representative, Mark Magyar, Sean Francey, Matt Sahd, Terry Trego, and Katie Odell

Open session:

- I. Approval of the November 2018 meeting minutes- approved.
- II. Standing Committee Reports:
 - a. Planning: The planning committee is going to meet during the second week of December to discuss moving more equipment, etc., including the gym floor. One of the topics being discussed will be how to creatively re-use portions of the gym floor.
 - b. Policy: A new policy is in place regarding student cell phone use and other electronics during field trips. Please see attached.
 - c. Public Relations: The fall newsletter is going out this week.
 - d. Nominations: There will be three spots to fill for the upcoming school year. This will be mentioned in the church bulletin.
 - e. Spiritual Life: The spiritual life committee will be going into classes during advent and reading the children a story about the true meaning of Christmas and will be giving each child a holy card. Planning has begun for vocations day in February.
 - f. Safety and Security: The safety and security committee are looking into grants that will help lower the cost of new security equipment.
- III. Ad Hoc Committee Reports:
 - a. PTO: Christmas letters (in red envelopes) have been sent out. This letter includes staff names and a space in which a dollar amount can be filled in. This optional, monetary Christmas gift will then be totaled and each staff member will receive that sum as a present. Mother/ Son bowling is scheduled for 9 February. Let's Dance committee is discussing a possible name change.
 - b. Development: See attached.
 - c. Finance: No report.
- IV. Principal's Report: See attached.
- V. Pastor's Report: No report.

VI. Public Comments: None.

Closed Session: None

Closing prayer was offered up by Father Hahn.

Next school board meeting will be held on January 7, 2019 at 7:00pm.

Respectfully submitted,

Katie M. Odell



Principal's Report to Parish Council and School Board December 3, 2018

Student Life:

Spiritual:

- The Spiritual Life Committee is planning to visit the elementary classes K-5 the week of Dec. 10-14. It will be to read the children a story about Santa worshipping baby Jesus. Prayer cards will be given out, based on the theme of the book.
- Dr. Gayle Ryan led our 7th and 8th graders in a very profound service on how to properly retire our country's flags.
- 6th Graders ran a Reindeer Wars Game during lunches this week, raising over 200 dollars for Catholic Relief Services,
- 7th and 5th graders gave up a Saturday to clean and paint a neighbor's townhouse.
- 3rd graders ran a food drive for Hempfield Food Pantry,
- 1st Graders raised \$200 dollars for a special boy, Elliot and other families at the Ronald McDonald House.
- Our Student Council is working on Holiday Bracelets. All proceeds will be given to help cure Limb Girdle Muscular Dystrophy type 2i.
- Our school mass choir will be performing 30 minutes of Christmas music for the residents of St. Anne's Retirement Community.
- 1st and 6th graders worked on Advent Cards for diners at the Salvation Army.
- Father Hahn and Father Pistone will hear our students' confessions on December 10th and 13th.
- 8 teachers are participating in an Advent Scripture Study every Tuesday during their lunch periods.

Academic:

- Our student led conferences were very well attended in the elementary grades.
- Middle school teachers continue their training for Level 1 Google Educator Certification. Judy Craig from the IU will present.
- Document cameras were purchased for several classrooms as we implement the Collins Writing Program.

Building and Grounds:

- Warfel doing excavation later this week on the west side of the school building.
- Teachers given extra Clorox wipes to disinfect all hard surfaces in their classrooms.

Respectfully submitted by Mrs. Christine McLean