

St. Leo the Great School Board
Meeting Minutes
February 4, 2019

The meeting was opened by the V. Reverend Peter Hahn, who offered an opening prayer.

Members in attendance: V. Reverend Peter Hahn, Christine McLean- Principal, Julia Parrish, Alan Schwartz- Development, Frank Kuchinski- Parish Manager, Lara Koppmann, Michelle Zachery- PTO, Sean Francey, Tim Ryan, Mark Magyar, Matt Sahd, Terry Trego, Gina Bonafede, Jan Bixby- faculty representative, and Katie Odell

Open Session:

- I. Approval of the January meeting minutes- approved.
- II. Standing Committee Reports:
 - a. Planning: The planning committee meeting met in January and placed gravel for shed. There will be a joint meeting later in the month to prepare for next phase of the move.
 - b. Policy: No report.
 - c. Public Relations: The next newsletter will go out in April.
 - d. Nominations: Applications are due March fourth. There are two new applicants, to date.
 - e. Spiritual Life: Vocation's day is set for February 15, with a snow date on February 22. The morning will include more than 50 break-out sessions and guests will be going to kindergarten through eighth grade. Committee will host a "welcome breakfast" for guest's arrival and then a luncheon will be served for guests, school staff and officials, and student leaders. There will be games and worship music in the afternoon, followed by mass.
 - f. Security and Safety: The Security and Safety committee has narrowed down their search and has found two security systems that will work well for the school. These will be presented at the March school board meeting. They are currently working on a grant application that will help pay for the chosen system.

III. Ad Hoc Committee Reports:

a. PTO:

1. The PTO met in January and are busy working on the details for Let's Dance. Posters for the main event, which is a dueling piano bar, have been printed and more information will be printed in the church bulletin. Sponsorships are the bulk of fundraiser and are being sought out.
2. A mother/son bowling event is set on the evening of February 22.
3. A speaker is going to talk about emotional wellness and a tentative date of March 14th has been set.

a. Development:

1. There will be an open house on February 19, the previous one was canceled due to weather. 18 families have come through so far. The money raised for the annual appeal is \$144,000 higher than last year. SEED money raised this year is \$40,000.00. Aid given for tuition for families was \$350,000.
2. The script gift card program is heading in a new direction. There is less of a selection to choose from and the total amount the school has made is roughly \$20,000. The money made from script will be going towards smaller, specific projects for the school.

b. Finance: No new report from last meeting. Enrollment numbers are about the same.

IV. Principal's Report: See attached.

V. Pastor's Report: No report.

Closed Session: None.

Closing prayer was offered up by Father Hahn.

The next school board meeting will be held on March 4, 2019 at 7:00pm.

Respectfully Submitted,
Katie M. Odell



Principal's Report to Parish Council February 4, 2019

Student Life:

Spiritual:

- Generation Life retreat for 7th and 8th graders is scheduled for Valentine's Day. The theme of the day "My Life and Jesus".
- Vocations Day is February 15th. 12 religious men and women are expected. They will visit our classroom, have lunch with our staff, play "This is Your Life" with the school and end the day with Mass.
- Teachers will pay to dress down each Monday for the rest of the year. All monies raised will be split between The Missionary Childhood Assoc. and Limb Girdle Muscular Dystrophy 2i Foundation.
- 6th graders raised \$127 dollars for Catholic Relief Services buy running a snowman/snow angle coloring contest.

Academic:

- Students in grades 1st through 8th were given benchmark tests at mid-year to adjust ability groupings and instruction.
- Academic Fairs this time of year: Science Fair (grade 6 and 8), National History Day Fair (grade 7) and Explorers' Fair (grade 5)
- Academic Bees this time of year: Geography (5th – 8th), Spelling (4th – 6th) and Faith (7th and 8th)
- 8th graders will be given Trimester Tests over the next two weeks. Marking period ends 2/22.

Other:

- Taking our Scrip Program in a new direction to motivate families to buy gift cards from select vendors (those that share our belief in the sanctity of marriage and life). All monies raised will support different projects where all students benefit. First project: Vegetable gardens including a green house. Projected cost: \$3,000
- No bullying incidents reported to the principal, but some vandalism to a boys' bathroom stall by several 7th graders.
- Our 4 Robotics teams competed over the last two weekends, with varying results.
- Rehearsals for our annual spring *Beauty and the Beast* began today.
- 2nd Annual Mother Son Bowling is scheduled for February 22nd.
- Parent Satisfaction Survey will be sent out later this month

Respectfully submitted by Mrs. Christine McLean