

How to Complete the COVID-19 Acknowledgement/Notice and the Daily COVID-19 Checks

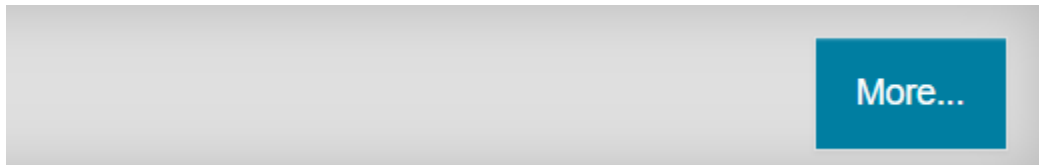
These steps work on a mobile device via a browser but NOT with the Rediker ParentPlus app.

Diocese COVID-19 Acknowledgement/Notice (one time only):

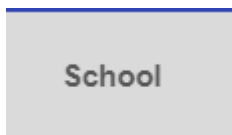
Log into PlusPortals

Click on each Student

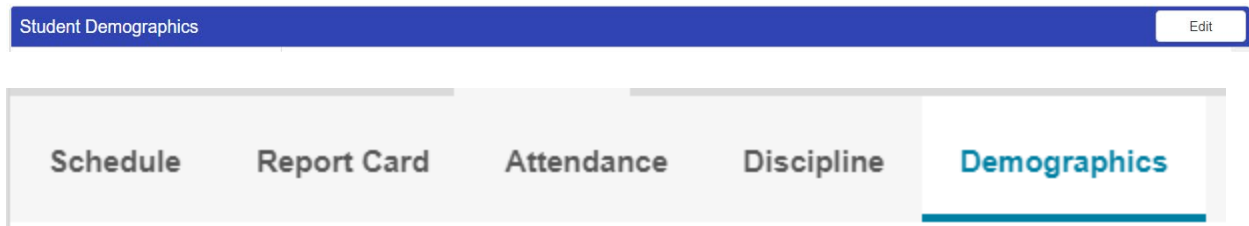
Go to More



Click on School





Click on Demographics



You should see these fields:

Rec Undstd Notc	
E-Signature	
Date R&U Notice	
COVID Check	
Date COVID Chck	

Click on Edit

Student Demographics		Save	Cancel
Rec Undstdd Notc	<input type="text"/>		
E-Signature	<input type="text"/>		
Date R&U Notice	<input type="text"/> 		
COVID Check	<input type="text"/>		
Date COVID Chck	<input type="text"/> 		

Rec Undstdd Notice - Yes to acknowledge / affirm or leave blank
E-signature - type in full name
Click on calendar icon and enter today's date

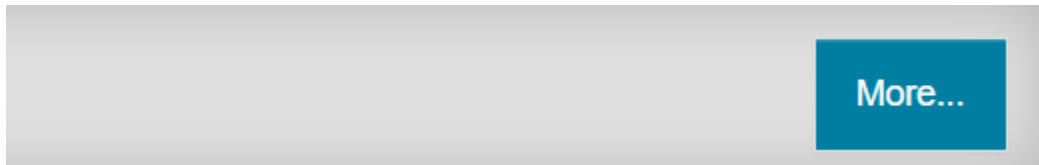
Click SAVE

Daily COVID-19 Check (required every day your child is receiving in-person instruction):

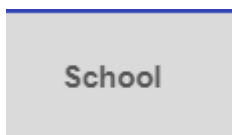
Log in to PlusPortals

Click on each Student

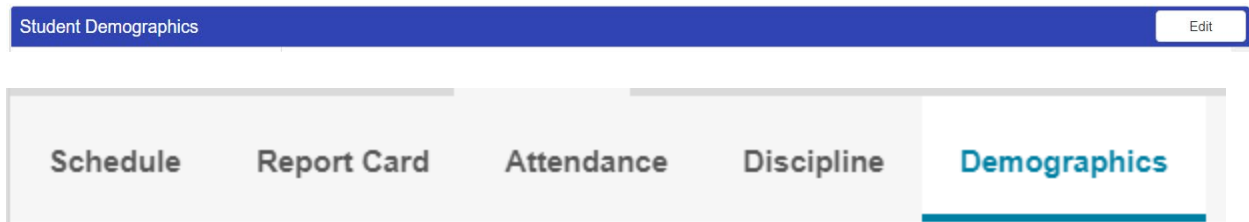
Go to More



Click on School





Click on Demographics



You should see these fields:

Rec Undstd Notc	
E-Signature	
Date R&U Notice	
COVID Check	
Date COVID Chck	

Click on Edit

Student Demographics		Save	Cancel
Rec Undstd Notc	<input type="text"/>		
E-Signature	<input type="text"/>		
Date R&U Notice	<input type="text"/> 		
COVID Check	<input type="text"/>		
Date COVID Chck	<input type="text"/> 		

Daily:

Enter at COVID Check

Click on the Calendar icon to enter "today's" date

Click SAVE