



Here is the process for a family to obtain an immunization exemption ...

1. The family sends a letter (regular mail or email to [tsciacca@hbgdiocese.org](mailto:tsciacca@hbgdiocese.org)) addressed to Mr. Daniel Breen, Superintendent of Schools, Diocese of Harrisburg. They need to state their reasons for immunization exemption. Please ask them to be sure to include their email address and to list the school where their child is/will be attending.
2. Our office will review and reply to the family via email.
3. If approved, we will send the family the RELEASE form for them to sign and for them to have notarized.
4. Once the RELEASE form is notarized the family is asked to **MAIL** the form addressed to the Superintendent in the regular mail to:

Mr. Daniel Breen

Superintendent of Schools

4800 Union Deposit Road, Harrisburg, PA 17111.

5. The Superintendent will sign the RELEASE form and we will send a copy to the school to keep on file as long as this child is a student at your school.